



Looking for assistance with the maintenance or construction of tennis courts?

This document serves as a guide for persons interested in the USTA's Public Facility Assistance Program. See below for helpful hints, important dates, and available resources.

2009 USTA Public Facility Assistance Program Overview:

STEP 1: Complete a *Facility Inquiry Form* and submit to USTA to notify us of your project timeline and needs. This form is available at several sites including <http://thebigserve.usta.com>, www.nrpa.org/usta and www.usta.com/technical. A successfully submitted form will generate an automatic e-mail notification of submission.

STEP 2: You will be contacted by a USTA representative within 30 days of submitting your *Facility Inquiry Form* for a follow-up phone conference. This interview process helps USTA clarify and explore community needs. Advocacy and Technical assistance and advice will be given to improve the organization's project and plans, and to help gather the required documentation necessary for your organization to successfully complete your project.

Optional STEP: If invited to submit a full USTA Public Facility Funding Application, complete according to the grant guidelines as provided with the application. Invitation to submit the full USTA Public Facility Funding Application does not guarantee funding. The funding process remains a competitive grant application process. 2009 funding caps are as follows:

Funding Categories	Description	USTA Contribution
Category I:	For basic facility improvements, including fixed court amenities (i.e. backboards, fencing & lighting, QuickStart lines)	Up to \$4,000, must be matched dollar for dollar by local community
Category II	Resurfacing of existing courts at public tennis facilities	Up to 20% of total project cost or \$35,000 max
Category III	New Construction or Existing Facility Reconstruction & Expansion	Up to 20% of total project cost or \$50,000 max

If invited to apply for a USTA Facility Funding Grant, additional requirements must be met based on the type of agency that is applying for funds:

- Park and Recreation Departments: Must be a designated Tennis in the Parks Agency, for more information please see www.nrpa.org/usta
- Community Tennis Associations (CTAs): Should be registered in the national database, for more information please see: www.usta.com/cta
- Schools: Are encouraged to have QuickStart lines for elementary and Jr High campuses and no-cut programs in High School www.quickstarttennis.com and <http://www.usta.com/Coaches/HighSchool.aspx>
- Colleges/ Universities: Participation in the Tennis On Campus program <http://www.tennisoncampus.com> is encouraged.
- NJTL chapters: Are encouraged to have QuickStart lines and must be an NJTL chapter in good standing. www.usta.com/njtl

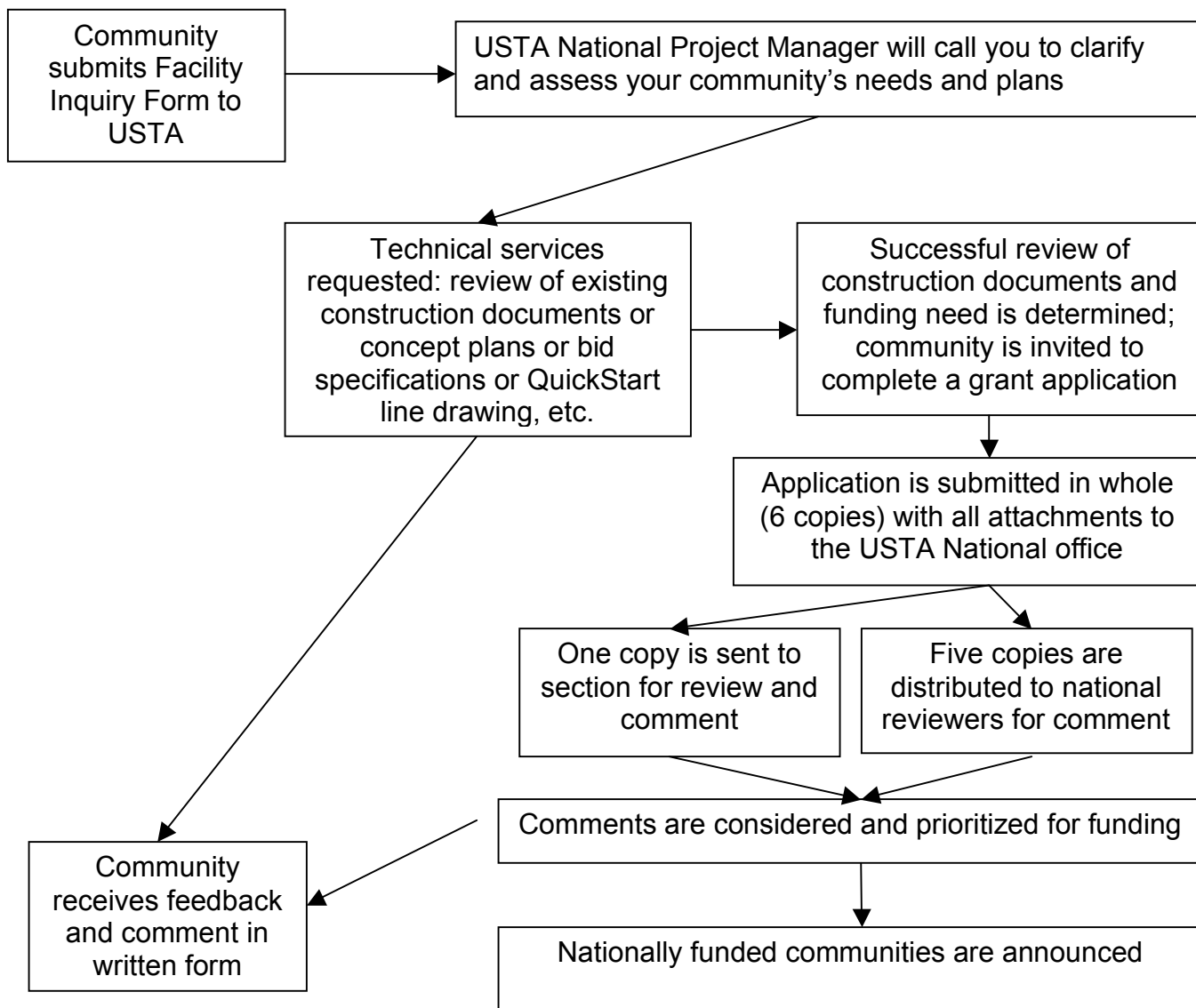
Resources available to applicants:

- **USTA Technical** - a resource for court improvement/development questions, you may email technical@usta.com or visit the Technical department of USTA online at www.usta.com/technical.
- **American Sports Builders Association (ASBA)** - A centralized source on tennis court, track and indoor sports facilities for builders, manufacturers, professionals and consumers. The ASBA also maintains a list of certified tennis court builders that can be accessed online. www.sportsbuilders.org
- **Tennis Courts - A Construction and Maintenance Manual** - 210 page manual, prepared by the USTA and the ASBA. Chapters include: Getting Started, Planning & Design Consideration, Construction Process, Choosing a Surface, Accessories & Amenities, Indoor Tennis, Care & Maintenance, Repair, Reconstruction & Renovation, and Sources of Information. Available through the USTA Bookstore: 1.888.832.8291 or at website

www.sportsbuilders.org (approximate cost = \$40.00). This book is also provided FREE of charge to registered Tennis in the Parks agencies. Is your park & rec agency registered? Find out at www.nrpa.org/usta.

- **The Big Serve** – The USTA's advocacy initiative, aimed at connecting the passion of USTA members and the larger tennis community with the public policy needs of the communities in which they live. Visit <http://thebigserve.usta.com> to learn more and find valuable resources such as; sample tennis court plans, case studies, advocacy handbook, action center, grant sources, and more.
- **Tennis Industry Association (TIA)** - A solid source for industry-wide information and research. Phone: 843/686-3036 www.TennisIndustry.org
- **Racquet Sports Industry (RSI)** - This industry periodical has a plethora of useful information. Visit www.racquetTECH.com. See March 2008 edition for court construction and maintenance guide.
- The **QuickStart Tennis** format is about fitting tennis to kids based on age and physical size. When utilizing this format, you will need to put down lines on your existing tennis courts to create the dimensions needed for the 8 & under (36' x 18') and the 10 & under (60' x 21') courts. There are three ways to create these courts: use temporary lines, lay down permanent lines or build new courts. For more information, please [click here](#) or visit www.partners.quickstarttennis.com.

Public Facility Assistance (PFA) Review Process:



Timetable:

- ***Tennis Facility Inquiry Forms*** may be submitted online to the USTA at any time during the year.
- Within 30 days of submission, organization will hear from a USTA National Program Manager who will assess and clarify community needs
- National Program Manager will work with organization to acquire all necessary documents
- Public Facility Funding applications will be offered and reviewed on an ongoing monthly basis from March 1st – October 1st. or until funds are depleted. All 2009 applications expire 12.1.09
- Applicants may apply for only one grant category per year.
- Your organization will only receive the 2009 application form if invited to apply for funding.
- Within 30 days of grant application submission, you will receive feedback from USTA.
- Within 60 days of grant application submission, you should know the status of the grant request.
- If funding is awarded, schedule of payments will be based upon the scope of the project, amount of the award, duration of the project and will be dependent upon satisfactory completion of required reporting at appropriate construction intervals.